

**CITY OF VAUGHAN**  
**REPORT NO. 4 OF THE**  
**AUDIT AND OPERATIONAL REVIEW COMMITTEE**

*For consideration by the Council  
of the City of Vaughan  
on December 14, 2009*

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The Audit and Operational Review Committee met at 10:06 a.m., on November 25, 2009.

Present:                   Regional Councillor Gino Rosati, Chair  
                              Regional Councillor Mario F. Ferri  
                              Councillor Bernie Di Vona  
                              Councillor Sandra Yeung Racco

The Audit and Operational Review Committee resolved into closed session for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees, with respect to Item 2, FOLLOW-UP RECOMMENDATIONS AND REPORT BY BSA INC. The Audit and Operational Review Committee recessed at 11:00 a.m. and reconvened into open session at 12:38 p.m. with the same members present.

The following items were dealt with:

**1                   INTERNAL AUDIT REPORT OF BUILDING AND FACILITIES DEPARTMENT**

**The Audit and Operational Review Committee recommends:**

- 1)       That the corrective action recommendations contained in the following report of the City Auditor, dated November 25, 2009, be implemented and that a further report be provided on the implementation of the recommendations;**
- 2)       That the Internal Auditor's recommendations with respect to the signing of all invoices be referred back to the Auditor so that he can meet with the Director of Financial Services to ensure that the appropriate internal controls are balanced against operational efficiency;**
- 3)       That the Commissioner of Legal and Administrative Services/City Solicitor, along with appropriate staff, investigate through looking at other municipalities whether a policy should be implemented relating to relatives obtaining work through the City; and**
- 4)       That the deputation of Mr. Richard Lorello, 235 Treelawn Blvd., P.O. Box 927, Kleinburg, L0J 1C0, and written submission dated November 25, 2009, be received.**

**Recommendation**

The City Auditor recommends:

That the Internal Audit Report of Building and Facilities department be received.

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**2**                    **FOLLOW-UP RECOMMENDATIONS AND REPORT BY BSA INC.**

**The Audit and Operational Review Committee recommends approval of the recommendation contained in the following report of the City Manager, the Commissioner of Legal & Administrative Services & City Solicitor and the City Advisor, dated November 25, 2009:**

**Recommendation**

The City Manager, the Commissioner of Legal & Administrative Services & City Solicitor, and the City Advisor recommend:

1.        That the confidential report of Ben Soave Associates Inc. dated October 29, 2009, be received, and;
2.        That staff report back on the recommendations in the confidential report.

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The meeting adjourned at 12:39 p.m.

Respectfully submitted,

Regional Councillor Gino Rosati, Chair